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Collider-Accelerator Department Worker Occupational Safety and Health Committee

Date: July 18, 2007
To: WOSH Committee
From: F. Dusek/R. Savage *F. Dusek / R. Savage*
Subject: Minutes for 7/17/07 - WOSH Committee Meeting

Members: R. Akins*, M. Bannon*, J. Beebe-Wang, J. Carlson, R. Conte, J. Cupolo*, D. Derryberry, F. Dusek, S. Gill, J. Guercio, W. Lamar, J. Laster*, C. Liaw, B. Mullany*, J. Nicolellis, D. Oldham, J. Piacentino Jr., S. Pontieri, M. Sardzinski, R. Savage, W. Shaffer, T. Shrey*, M. Sivertz*, L. Smart, L. Snyderstrup*, P. Sparrow, D. Steski*, F. Teich, W. Venegas, L. Vogt*, D. Weiss* and P. Zimmerman.
(*Denotes not in attendance)

Guests: P. Cirnigliaro, R. Karol and D. Passarello

The primary focus of the WOSH committee meeting was to discuss the upcoming Integrated Safety Management (ISM) review scheduled for August 2007, the present status of security measures taken to protect C-AD valuable material and personal protection equipment (PPE) proposal. F. Dusek WOSH Chair conducted this meeting.

Topic 1

F. Dusek introduced Dave Passarello, C-AD Security Committee Chair to the WOSH Committee. Dave explained that the recent security measures taken to protect C-AD valuable material were based on the Office of Science recommendations after an intensive review was performed in April 2006. The committees recommendations were based on two incidents namely the copper theft that occurred in 9/2003 and the booster dipole coil theft in 3/2006. To focus on area surveillance, video cameras were installed in 924 and 940 yards, building 918 and 922 roll-up doors and building 912 over looking the perimeter road. Future video installations are scheduled for buildings 926 and 974. C-AD also implemented a Security Committee which is chaired by D. Passarello. In addition, C-AD has received over \$400,000 from selling their unused copper and scrap metal, (\$230,000 for copper alone) since the security program was implemented.

Topic 2

F. Dusek introduced Peter Cirnigliaro, C-AD ESSHQ Safety Engineer who addressed the upcoming Integrated Safety Management (ISM) review scheduled for August 2007. Peter explained that an ISM team will arrive on site the week of August 6th and will review BNL facilities starting August 20th through August 31st 2007. The auditor assigned to review C-AD is a work control specialist who has been performing ISM

reviews for years. The auditor will focus on C-AD work control planning (worker-planned work) activities and worker involvement and feedback in the entire work process. Peter also explained that C-AD intends to hold ISM forums prior to this review to familiarize personnel with the review process and too address related work planning activities that the auditor may ask employees. He also reminded WOSH Committee members that the major steps in good work planning is a pre-job briefing, job-site walk down, post-job review, use of proper tools and wearing appropriate PPE to perform work tasks. Peter also said that D. Lowenstein and E. Lessard have briefed C-AD Supervisors of the upcoming ISM review and their expected role as a supervisor in the work process. WOSH Committee members were also reminded that they could inform the auditor that the WOSH Committee was created so that employees had a representative to provide worker feedback and concerns to their immediate group and to management. In addition, WOSH members were also reminded that ISO 18001 (OHSAS) forums and Human Performance courses are other initiatives the laboratory has taken to address worker safety concerns that enhance overall work processes.

Topic 3

F. Dusek introduced Ray Karol, C-AD ESSHQ Division Head who addressed a recent laboratory Personal Protection Equipment (PPE) proposal. Ray told WOSH Committee members that C-AD would like feedback from their respective groups if they would like to implement “Area PPE Requirements” instead of the current “Conditional PPE” which is presently required. An example of area PPE would be wearing safety glasses, safety shoes, long pants, ear protection prior to entering a shop area. The intent of this proposal would be to reduce errors of wearing improper PPE. Employees may submit their comment to Ray Karol and copy anyone they wish. At the conclusion of Ray’s talk, he thanked the WOSH Committee for this opportunity to address this issue.

F. Dusek asked WOSH Committee members if there were any questions, suggestions, topics or ideas from the floor, including comments on this recent PPE proposal. The following open discussion between members continued. Members felt that workers should be held responsible for their own adherence to the PPE policy. However, members felt that management should continue their effort to label disconnect switches, circuit breaker boxes and buildings stating what appropriate PPE is required to work within these areas. Even though WOSH members will speak to their respective group about this PPE proposal they requested a vote on this issue. A show of hands indicated that 100% of them voted for staying with Conditional PPE considering that management labels all buildings and components properly.

Another comment from the members was that the laboratory should provide safety shoes and safety glasses on site instead of having employees go off-site to purchase these essential safety items. In addition, safety job/work orders (e.g. relamping, replacing ceiling tiles, asbestos removal, etc.) are not being completed due to manpower restraints. Paul Sparrow stated that you receive better results when you follow-up with a phone call to the respective organization after a work order is issued. In addition, Paul stated that he would be willing to assist individuals with work orders that have been put on a lower work priority.

Closing Meeting Comments:

F. Dusek requested WOSH members to bring back this information to their group for discussion. The members were also reminded that they should email PPE comments to R. Karol or to the WOSH Committee Chair.

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| cc: | Barton, D. | Lowenstein, D | Tuozzolo, J. |
| | Bond, P. | Passarello, D | Williams, P. |
| | Karol, R. | Pile, P. | WOSH Committee Members |
| | LaMontagne, S. | Roser, T. | |
| | Lessard, E. | Sandberg, J. | |